

Carroll County  
Veterans Assistance  
Commission

17612 E. Benton St., P.O. Box 126  
Mount Carroll, Illinois 61053

Carroll County Veterans Assistance Commission  
Quarterly Meeting Minutes  
Wednesday, December 20, 2023 @ 7:00 pm  
Senior Citizens Center Meeting Room

**Call to Order:** 7:08 p.m. by Danielle Eberle

**Invocation:** Led by Ellis Boughton

**Pledge of Allegiance:** Recited by all

**Roll Call:** Wayne Leonard, Doug Bergren, Danielle Eberle, Waldon Lee Gibbs, Ellis Boughton, Joe Drozd, Terry Lattin, Kevin Hovorka, Lamoille Poffenberger, Rod Clemens, Darlene Sisler, Susan Jacobs

**Approval of Previous Meeting Minutes:** Motioned by Joe Drozd; Seconded by Lamoille Poffenberger; Carried

**Amended Agenda Approval:**

- Add Danielle's name to bank account and remove Lees. Motion to approve: Lee Gibbs; seconded: Lamoille Poffenberger; Carried
- Approve dates for board meetings in 2024  
Motion to approve: Lamoille Poffenberger; Seconded by Rod Clemens; Carried.

**Agenda Approval:** Motion: Lee Gibbs; Seconded, Kevin Hovorka; Carried

### **Treasurer's Report:**

- The end of year balance is \$4,862.69. Motion to approve: Kevin Hovorka; Seconded by Joe Drozd; passed.
  
- The bus fund has become a major expense.
- The bills weren't all in yet for December, so it wasn't figured in the budget.
- Money will be tight until July when we will receive \$98,000.
- Fundraising ideas for transportation expenses are needed.

Motion to approve by Joe Drozd; Seconded by Lamoille Poffenberger; Passed

### **Old Business:**

- Update on the Audit. Wayne is trying to solve the auditing situation. He is working with the states attorney. Other VSOs in the state are also experiencing troubles in finding an auditor.
- We don't need a legal fund at this time.
- Working on Thursdays has slowed down at this time.
- Because of budget issues, it has become important to pursue some kind of fund raising.
- New Domain is up and running.
- Advertising for a new VSO is on hold because there is no money in the budget for it at this time.

Motion to approve by Joe Drozd; Ellis Boughton seconded it; Carried

### **New Business:**

- Change vacation bylaw to 3 weeks after 5 years service. Motion to approve: Ellis Boughton; seconded by: Susan Jacobs; Carried
- Approve bylaws: Motion to approve: Ellis Boughton; seconded by: Susan Jacobs; carried
- Having a raffle was discussed and it was suggested that we do beef quarters.

### **Superintendent's Report:**

- The superintendent report was given by Doug. The amount of compensation this office was able to get for veterans this year was \$617,243.79 and there was 93 claims and appeals filed.
- Gift cards were received in the mail and they were returned to the client.
- Because of the Pact Act, there are 1 million more vets in the system.

### **Report from the Board President:**

- Wayne's evaluation has been submitted.

### **Discussion:**

- Please turn in delegate papers.
- We need to get more people in the dental program and it was discussed how to advertise for that.

**Public Comments:** None

**Executive Session:** None

**Adjournment:** Motioned to adjourn: Joe Drozd; seconded by: Lamoille Poffengerger; Carried

**Meeting adjourned** at 8:01 p.m.